



**DEPARTMENT OF THE AIR FORCE  
HQ AIR INTELLIGENCE AGENCY**



**AIA Supplement 1  
AFI 10-201  
8 October 1999**

**Operations**

**STATUS OF RESOURCES AND TRAINING SYSTEM (SORTS)**

**COMPLIANCE WITH THIS INSTRUCTION IS MANDATORY**

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**NOTE:** AFI 10-201, 1 Oct 95, is supplemented as follows:

Personnel who use any part of AFI 10-201 and this supplement are cautioned to carefully consider upgrading the classification of the information used when associated with specific Air Intelligence Agency (AIA) units, missions, projects, programs, or individuals. When combining any items, consult USAFINTEL 201-1, *The Security, Use, and HQ Dissemination of Sensitive Compartmented Information*, or USAF C3CM Classification Guide for additional classification guidance. Do not discuss the Status of Resources and Training System (SORTS) specifics over nonsecure telephones. This supplement applies to AIA-measured units (AIA units SORTS reporting), AIA-Information Warfare (IW) flights or units. Upon mobilization, this supplement applies to AIA-gained Air National Guard units and AIA-gained Air Force Reserve Units.

1.4.2. Consult USAFINTEL 201-1 to ensure the contents of the general text (GENTEXT) remarks do not contain special intelligence information.

1.4.4. **(Added)** Declassification set in reports: The Global Status of Resources and Training Systems (GSORTS) processor will only accept a date in the DECL SET at the end of reports. The format of the date is DDMMYYYY, and the specific date depends on the date of report transmission and classification. It must be exactly four or eight years from the date of transmission. Four (4) years for CONFIDENTIAL reports and eight (8) for SECRET reports.

1.10. Only HQ AIA offices responsible for AIA SORTS will develop and promulgate policy and guidance on Designed Operational Capability (DOC) statements and SORTS reports.

1.10.2. The Director of Operations (HQ AIA/DO) is the approval authority for all AIA-measured units DOC statements.

1.10.3 The Operations Force Management Branch (HQ AIA/DOOF) is the command reporting organization for AIA.

1.12.2. All AIA-measured units except those designated a combat support resource unit are subordinate reporting organizations.

1.12.3. This function is the responsibility of those offices within an AIA unit designated to handle manpower issues.

1.12.4. This function is the responsibility of those offices within an AIA unit designated to handle personnel issues.

1.13.1. Before releasing data for transmission, the commander reviews and signs all SORTS reports automated easy-read printouts or worksheets.

1.13.2.3. **(Added) SORTS Monitors.** Coordinate all corrective actions and supplemental guidance concerning SORTS through HQ AIA/DOOF before implementing to ensure standardization and compatibility with the current SORTS guidelines. For appropriate staffing and action, forward, in writing any recommended changes to the agency's SORTS policy, DOC statements, or this supplement, to HQ AIA/DOOF, 102 Hall Blvd Ste 246, San Antonio TX 78243-7029.

1.13.2.4. **(Added)** The SORTS monitor trains the workcenter representative on the information required to prepare unit C-level data.

1.13.2.5. **(Added)** Develops and uses quality control procedures to ensure accurate data and report content.

1.13.2.6. **(Added)** Reviews error messages and submits corrections within 24 hours or the next duty day.

1.13.2.7. **(Added)** Mandatory requirement for all SORTS monitors (primary and alternate) to attend SORTS Data Handlers Course taught by the Mobile Training Team (MTT). (Highly recommend monitors attend AIA scheduled MTT)

2.2.4. AIA units designated as combat support (units or organizations whose primary mission is to provide support to combat forces) or combat support resource units (units or organizations whose primary mission is to provide support to combat forces whose resources are measured but as part of another unit or organization).

2.3.1. HQ AIA Functional Area Managers (FAM) in coordination with wing, centers, and groups develop, review, update, and forward draft DOC statements for their respective mission area(s) to HQ AIA/DOOF.

2.3.2. HQ AFRC, NGB, HQ AIA/DO, Director of Personnel (HQ AIA/DP), and the Director of Plans and Requirements (HQ AIA/XP), Director of Logistics (HQ AIA/LG), and Director of Security (HQ AIA/SO) must coordinate on proposed DOC statements for units dedicated to AIA. HQ AIA/DOOF maintains the approved DOC statements in a master file.

2.3.5.1. **(Added)** Commanders of AIA-measured units review DOC statements within 30 days of assuming command or prior to certifying the first SORTS report.

2.4.1. **(Added)** Measured units review their individual DOC statements and forward comments, recommended changes, and, or concurrence to the parent wing, centers, or groups 60 days prior to the DOC review date. The parent organization reviews the subordinate units DOC statements and forwards the consolidated wing, centers, and unit comments, recommendations, and or concurrence to HQ AIA/DOOF 30 days prior to the DOC review date anniversary.

2.4.2. **(Added) Distribution Procedures for DOC statements.** Approved and MAJCOM-annually reviewed DOCs will be distributed via GENSER message traffic. The 30-day review period begins when you receive the DOC statement in message traffic, not when you receive the signed copy. The unit must acknowledge receipt of the DOC message via message traffic no later than (NLT) the date specified in the message to HQ AIA/DOOF and info your intermediate headquarters. After your review is complete another message is required stating the review has been conducted and the Commander has signed the DOC. If there are concerns or changes with the DOC, a message needs to be sent to HQ AIA/DOOF with info copy to intermediate headquarters stating the Commander has reviewed and signed the DOC and has noted the following areas of concern. The areas of concern must be spelled out completely. Signed copies of DOC statements with cover memos will be mailed to the measured units under separate cover.

#### 2.4.2.1. 1st Quarter:

**Example of DOC reviews.** The Unit and Group response is due to HQ AIA/DOOF via GENSER message traffic by February 1, Wing or Center response is due to HQ AIA/DOOF via GENSER message traffic by 1 March. The following organizations will conduct their reviews in the quarter identified below:

#### 2.4.2.2. DOC Review Schedule:

##### 2.4.2.2.1. DOC reviews broken down by quarters:

1 <sup>st</sup> Quarter of each year (Jan, Feb, Mar)	2 <sup>nd</sup> Quarter of each year (Apr, May, Jun)	3 <sup>rd</sup> Quarter of each year (July, Aug, Sept)	4 <sup>th</sup> Quarter of each year (Oct, Nov, Dec)
480 IG	AFIWC	67 IG	26 IG
20 IS	NAIC	Det 2, 67IG	426 IS
27 IS	692 IG	10 IS	488 IS
36 IS	303 IS	25 IS	543 IG
694 IG	315 IS	48 IS	544 IG
94 IS	381 IS	68 IS	
694 MSS	390 IS	97 IS	

1 <sup>st</sup> Quarter of each year (Jan, Feb, Mar)	2 <sup>nd</sup> Quarter of each year (Apr, May, Jun)	3 <sup>rd</sup> Quarter of each year (July, Aug, Sept)	4 <sup>th</sup> Quarter of each year (Oct, Nov, Dec)
	692 ISS		

**2.11.2. Electronic Systems Security Assessment Central (ESSAC) Unit DOC Statements.** The ESSAC-Local Area Network (LAN) will be reflected as an in-place requirement on ESSAC unit DOC statements. This makes the ESSAC-LAN mission equipment SORTS reportable under field descriptor ESSA1 in the EQSOHDAT set. Currently, 68IS, 426IS, and 692ISS are affected by this requirement. The ESSA program standard configuration is provided for your reporting guidance based on the original configuration conceived in the ESSAC Concept of Operation (CONOP).

2.11.2.1. The ESSAC-LAN consists of:

TOTAL NUMBER	OPERATIONAL REQUIREMENT NUMBER	EQUIPMENT DESCRIPTION	TOTAL NUMBER OF SPARES
16	12	OS2 Warp 4 workstations with monitors	4
02	1	NT 4.0 file server	1
02	1	ESSAC LAN printer	1
03	2	100 MB stackable hub	1
02	1	uninterruptable power supply (UPS) 1400 watt	1
16	12	UPS 650 watt	4
01	1	UPS 450 watt	0
<b>NOTE:</b> UPS paring should be considered cumulative in number as long as minimum wattage is maintained. For example, you have a total of 19 UPS, an operational requirement of 14 with 5 spares.			

2.14. **(Added)** Rescission of DOC (Final SORTS report to FORSTAT Washington DC Format):

Example of Primary DOC final report:

```
MSGID/SORTSREPAF//
SORTUNIT/ANAME:100 IS/UIC:FF1110/SEQNO:045/DTG:302000ZMAY99/SCLAS:U//
RPTDUIC/FFQQQ0//
OVERALL/U/D/-/TREAD:24HRS//
AFPRTNG/KF1C//
AFPERDAT/U/D/DOCNR:1//
AFTNGDAT/U/D/DOCNR:1//
AFEQUIP/KF2B//
EQSOHDAT/U/D/DOCNR:1//
EQCONDAT/U/D/DOCNR:1//
DECL/30MAY1999//
```

Example of **Secondary DOC** final report:

```
MSGID/SORTSREPAF//
SORTUNIT/ANAME:100 IS/UIC:FFQQQ0/SEQNO:045/DTG:302000ZMAY99/SCLAS:U//
RPTDUIC/FFQQQ0//
REVIEW/U/TARGET:DJJ010//
OVERALL/U/D/-/TREAD:24HRS//
AFPRTNG/KF1C//
AFPERDAT/U/D/DOCNR:2//
AFTNGDAT/U/D/DOCNR:2//
AFEQUIP/KF2B//
SUBOVRAL/U/D//
SUBPERS/U/D//
SUBEQSOH/U/D/DOCNR:2//
SUBEQCON/U/D/DOCNR:2//
SUBTNG/U/D//
DECL/30MAY1999//
```

**NOTE:** Please review your organizations last database dump to verify fields requiring deletion from the database.

**NOTE:** Your report may vary from the example above based on the GENTEXT remarks you have in the Global SORTS (GSORTS) database. When using AFSORTSDET, select the delete option in the personnel, equipment on hand, equipment condition, training, and overall windows. In each remark window, delete all pertinent remarks. If delete transactions for remarks do not appear when you compose your report, you will have to enter these manually in your word processor. Ensure you change the overall classification to unclassified, as no classified data will be contained in this final report.

3.2.2.3. **(Added)** Applicable HQ AIA, subordinate wing, centers, or groups, and staff elements review the units' resource status reports and implements actions to correct deficiencies falling within their areas of responsibility. Assist HQ AIA/DOOF in determining trends in unit status and reporting; and provide feedback to the reporting unit on actions taken. Forward an information copy to HQ AIA/DO, HQ AIA/DOO, HQ AIA/DOOF and the appropriate headquarters.

3.3.1. **(Added) Report C-Level Data Changes.** If a unit status changes in either the overall C-level or any measured area level, the unit must inform intermediate HQs via telephone and follow-up with formal message traffic before transmission of the SORTS report (report is due within 24 hours of change). Intermediate HQs will inform HQ AIA/DOOF of unit's readiness level change. Please ensure secure lines are used to relay information on readiness level changes(s). Follow-up message should be addressed to HQ AIA/DOOF and info intermediate HQs.

3.3.1.1. **(Added)** Data for the monthly update reports must be current as of 1200Z on the 25th of each month. Deadline for submitting SORTS report is 1200Z on the 26th of the month. If either day falls on a weekend or holiday, data must be current as of 1200Z on the first duty day following the weekend or holiday and reports must be submitted by 1200Z on the second duty day following the weekend or holiday.

3.3.1.2. **(Added) Automatic Digital Network (AUTODIN) or Automatic Message Handling System (AMHS).** If sent via AUTODIN or AMHS, submit a copy to the Defense Information Systems Agency (DISA), using Plain Language Address (PLA) FORSTAT WASHINGTON DC. Submit reports by PRIORITY precedence message with an information copy to HQ AIA/DOOF and intermediate headquarters. Continue SORTS reporting during MINIMIZE.

3.3.1.3. **(Added) Defense Information Systems Agency (DISA).** Reports can be sent to DISA using FTP over SIPRNET. Info copies are to be sent to HQ AIA/DOOF and applicable intermediate HQs SORTS offices as appropriate, and to the applicable functional area offices at each level when the corresponding measured area is below C-1.

3.3.1.3.1. **(Added)** Address DISA as action addressee using the following PLA on all SORTS reports: FORSTAT WASHINGTON DC. Also include HQ AIA/DOOF as an info addressee on all SORTS reports. Remember to include your respective intermediate headquarters as info addressees on all SORTS reports. Units must have primary

and alternate reporting procedures establish to ensure reports arrive at DISA in a timely manner. When alternate means are necessary, organizations must notify intermediate HQs accordingly. Organizations directly subordinate to HQ AIA will notify HQ AIA/DOOF.

3.7.7. AIA units provide the SORTS monitors' names, office symbol, telephone numbers, and addresses to the servicing military personnel flight (MPF) to forward personnel rosters and MPF worksheets. Specify the date the information is required each month.

3.7.28. **(Added)** Use standard worksheets, either locally-developed or those incorporated into the Air Force SORTS Data Entry Tool (AFSORTSDET), to collect and compile data from various workcenters and for calculating individual category levels and overall status.

3.7.29. **(Added)** Use the current version of the mandatory, automated program available, AFSORTSDET, to format reports.

3.7.29.1. **(Added)** AFSORTSDET. The address for organizations with MILNET access to download the software is <http://c2www.af.pentagon.smil.mil/ooa/> (unclassified). The address for organizations with SIPRNET or GCCS access to download the software is <http://www.hq.af.mil/xo/xoo/xooa/ftp/UNWEB/> or <http://www.hq.af.mil/xo/xoo/xooa/tfp/1382/> or to the URL at the following website <http://www.hq.af.mil/xo/xoo/xooa/ftp/index.html> (classified). This FTP page contains a README file with instructions on downloading and installing the program. Download "zip1.exe, zip2.exe, and zip3.exe"; these files will unzip the necessary installation files. There is also a readme.txt file available on the WEB page with instructions on downloading and installing the files and running the latest patch. It also describes the latest bugs that were corrected. AFSORTSDET can be downloaded from the AIA classified Homepage using the following address: <http://www.iswan.aia.ic.gov/homepages/do.htm>.

3.7.29.2 **(Added)** Your intermediate headquarters will have the user name and password for individuals using SIPRNET or GCCS access. The password itself is classified SECRET and must be kept in a secure container accredited for SECRET collateral information.

3.8.5.1. **(Added)** If a unit's mission is solely in place, count personnel as available, equipment on hand, ready, and available, and assigned personnel as fully qualified if these resources will be ready to employ at the unit's current location within the DOC response time.

3.8.5.1.1. Ready to employ is defined as on station and prepared to carry out assigned duties. In case of personnel, individuals should be physically, mentally, and technically capable of doing their jobs. The equipment should be configured correctly and serviceable.

3.8.5.2. **(Added)** If a unit's mission is strictly mobility, count personnel as available, equipment as on hand, ready, and available, and assigned personnel as fully qualified if these measured resources will be ready to deploy from their present location within the DOC response time.

3.8.5.2.1. Ready to deploy is defined as prepared to load passengers and, or cargos onto transport lift on the available to load date (ALD). Status of lift does not drive whether or not unit resources are ready to deploy. Personnel should receive deployment-related training identified in AFI 10-403, *Deployment Planning* and their host deployment plan. Individuals should be technically proficient in their specialty, physically and medically able to deploy. Equipment should be serviceable and packed in accordance with the approved logistics detail (LOGDET).

3.8.5.3. **(Added)** If a unit has both a generation and a mobility mission, then follow guidelines in paragraphs 3.8.5.1. and 3.8.5.2. of this supplement.

3.9.2.2. The combat-support resource units (see paragraph 2.2.4. of this supplement) use narrative AUTODIN messages to report basic resource counts to the measured unit, that is, subordinate reporting organization.

4.2.1.3. In reporting personnel figures against tasked UTCs, report the maximum number of fully manned UTCs rather than evenly distributing personnel among multiple UTC taskings.

4.2.1.3.1. **(Added)** If the DOC statement directs, include the number of personnel authorized or required, assigned, and available from the combat support resource unit.

4.3.1.3. Calculating personnel in SORTS reports based on unit manning document (UMD): Units which count personnel according to the UMD as prescribed by section IIIA of the DOC statement should only count those AFSCs which are wartime-required on the UMD, for that particular mission e.g., Emergency-essential DOD civilians listed on the UMD office should also be counted. Critical personnel authorizations should be those already identified as wartime-required and found in AFI 10-201, Table 4.4 for units with in-place and mobility missions. Use Table 4.4 for in-place authorizations and unit type code (UTC) manpower details for mobility requirements. Refer to AFI 10-201, *Status of Resources and Training Systems*, paragraphs 4.2.1.2, 4.3.1.1. – 4.3.1.3.3.

4.3.1.4. Calculating Personnel in SORTS report based on UTCs: Units that count personnel according to the UTC requirements as directed by section IIIA of the DOC statement are only to count personnel who actually fill these requirements (this may include designated emergency-essential DOD civilians). For total personnel, assigned and available, do not count personnel above the number required. Total and critical personnel requirements will match, as they are both based solely on UTC requirements. (Refer to AFI 10-201, *Status of Resources and Training System* paragraphs 4.2.1.3., 4.3.1.4. – 4.3.1.4.1.) Since critical personnel are based entirely on UTC requirements, AFI 10-201, Table 4.4 is not applicable.

4.3.1.5. Calculating Personnel in SORTS report based on Minimum Essential Manning List (MEML): Units which count personnel based on MEML requirements in accordance with section IIIA of the DOC statement need to count total personnel by wartime requirements on the Unit Manning Document (UMD), and critical personnel according to the requirements listed on the MEML along with any other UTC requirements in addition to those listed on the MEML. This includes those military personnel and emergency-essential civilians that are wartime required on the UMD. The MEML is listed as the source document in section IIIA of the applicable DOC statements, and have the respective units count total personnel according to UMD and critical personnel according to MEML requirements. If emergency-essential DOD civilians are included, count them also. The introductory paragraph on the MEML reads “Total personnel authorizations are to be counted according to wartime requirements on the UMD, to include emergency-essential DOD civilians. Please refer to AFI 10-201, paragraphs 4.2.1.4. - 4.3.1.5. through 4.3.1.5.11. Since critical personnel are based on MEML requirements, AFI 10-201, Table 4.4 does apply.

4.5.4. Personnel assigned on station for less than 45 days, as identified in Table 4.5., Rule 60, may deploy at unit commander discretion in accordance with AFI 10-403, Attachment 2, Code 57, Note 4 and AFI 36-2110, *Assignments*.

5.2.1. If the DOC statement directs, add the number of equipment and supplies on hand provided by the combat support resource unit.

5.2.1.1. AIA generation units use the AIA Position Equipment Table (PET) to determine the number of each type of position listed on the DOC statement being measured. Compute combat essential positions from the PET as follows:

5.2.1.1.1. **(Added)** Do not count supervisory positions against collection positions totals.

5.2.1.1.2. **(Added)** Measure all communication systems included in the Conventional System Upgrade (CSU).

5.3. **Equipment and Supplies On Hand.** This should be reported in the EQSOHDAT set in accordance with your DOCs. Combat essential equipment should be reported by following section IIIB of the DOC. If more than one piece of equipment is used do individual percentage calculations and use the lowest percentage in the EQSEE field. If SUBAREA labels are not listed on the DOC statement, do not use them. If they are listed, use only those labels shown by line item for each individual type of equipment. If SUBAREA fields aren't used, then show this by using the “-”, no data sign. If you have support equipment listed on your DOC, ensure you indicate it in the EQSSE field. The only support equipment not included in the EQSSE percentage is mobility bags and survival kits, as these do not drive C-levels. If the only support equipment you have listed is mobility bags and survival kits, use the “-”, no data sign, in the EQSSE field.

5.3.1.2. **Sources for Equipment Computations.** Recommend using one or all of the below listed databases to determine equipment on hand and condition for in-place equipment in SORTS. However, if any of the sources in paragraphs 5.3.1.2.1. – 5.3.1.2.3. must be used in conjunction with the UTC LOGDET to calculate figures for deployable equipment, then this guidance applies to units with deployable UTCs as well.

5.3.1.2.1. **(Added)** Position Equipment Table (PET) for authorized number of mission assets.

5.3.1.2.2. **(Added)** Equipment Inventory Listing (EIL) provided via Core Automated Maintenance Systems (CAMS) lists equipment unit performs maintenance on. If equipment listed under section IIIB of the DOC statement is not reflected in CAMS, a locally developed Job Control Database or Job Log which detail equipment operability should be used as well.

5.3.1.2.3. **(Added)** Custodian Authorization/Custody Receipt List (CA/CRL) via the host base supply provides list of equipment on hand and on accountable record.

5.4. **Reporting on Equipment and Supplies on Hand.** In GENTEXT remarks, i.e., RICDA, ESRAT, ESRES, EQSSE, only use equipment required and equipment on hand as criteria. Do not use equipment available, as this is a criteria for equipment condition. Do not use equipment required as criteria for equipment condition. Use equipment possessed instead of equipment condition. See example below:

LABEL/U/A/LABEL:XXXX//  
GENTEXT/RMK/990302 READ EQUIPMENT TYPE/REQD/ONHAND/PCT

LABEL/U/A/LABEL:ERRAT//  
GENTEXT/RMK/990526 READ: EQUIPMENT TYPE/POSSESSED/READY AND AVAILABLE/PCT

6.2.1. If the DOC statement directs, add the number of combat essential equipment items provided by the combat support resource unit.

6.2.1.1. Use the AIA PET and the CA/CRL listing to determine the number of each type listed on the DOC being measured. Compute combat essential positions from the PET for equipment condition, the same as for equipment and supplies on hand.

7.3. Use Method C to calculate the training percentage.

7.3.1. If the DOC statement directs, include the number of trained personnel provided by the combat resource unit.

7.4. **Training Measured Area Calculations.** This number is always figured according to the total number of assigned personnel who require training to perform wartime tasks, no matter how many types of training may be required or how many personnel may require each type of training. If categorization is used for certain AFSCs, determine the number of personnel requiring this type of training according to the number of assigned personnel in those AFSCs. When reporting training shortfalls in a TRRAT remark, the only terms that should be used are "AFSC," "ASSIGNED," "QUALIFIED," in TRAINING, and "PERCENTAGE." The following is a notional TRRAT remark:

LABEL/U/A/LABEL:TRRAT//  
GENTEXT/RMK/990525 TRAINING SHORTFALLS READ: AFSC/ASGN/QUAL/TRNG/PCT,  
X1N251/17/14/3/82, X1N353A/21/19/2/90, X1N374G/10/6/4/60//

7.4.3. **(Added)** Providing the number in training and the percent qualified is optional. Specific AFSCs with training shortfalls need to be listed. The total number of assigned personnel requiring training and total number of qualified personnel can also be listed. Specific reasons for training shortfalls and/or deficiencies should be spelled out in a TRRES remark.

8.3.3. **Unit activating or reactivating.** If the unit requests, UTC FAM nominates, and the DO approves a unit that is activating/deactivating doesn't forecast a change in overall C-level. A final SORTS report will be submitted, the unit ceases reporting and HQ AIA/DOOF sends a BIDE delete transaction for the UIC. A unit in this situation reports C-5 with REASON Code "N." The unit is still required to submit a forecast set. If no forecast set is submitted, the report errors out in the HQ USAF and JCS processors.

8.3.3.1. **Unit Activating and Doc Rescissions.** If a unit is scheduled to activate and is authorized to report overall C-5 with REASON Code "N", the CARAT should be C-3 projection and the CADAT should be the projected activation date. The lowest measured area level, i.e., P-4, S-4, R-4, T-4, should be used again in the LIM field, and a REASON Code for the resource area most affected, i.e., "P", "S", "R", "T", should be used in the RLIM field. In the CADAT remark, C-5 should be projected for however long the unit is active, and the projected activation date should be shown.

8.3.3.2. Do not project C-4, since in reality the unit will go from C-5 to activated status. The C-4 in the CARAT field of the FORECAST set is to prevent an error in the HQ USAF and JCS processors. C-5 can't be used in the CARAT field either, since it equals the ready field of the overall set and the REASON code isn't an "X".

8.3.4. **Unit Deactivating and Doc Rescissions.** If the unit requests, UTC FAM nominates, and the DO approves a unit that is deactivating doesn't forecast a change in overall C-level. A final SORTS report will be submitted, the unit ceases reporting and HQ AIA/DOOF sends a BIDE delete transaction for the UIC. A unit in this situation reports C-5 with REASON Code "N." The unit is still required to submit a forecast set. If no forecast set is submitted, the report errors out in the HQ USAF and JCS processors.

8.3.4.1. If a unit is scheduled to deactivate and is authorized to report overall C-5 with REASON Code "N", the CARAT should be C-3 projection and the CADAT should be the projected deactivation date. The lowest measured area level, i.e., P-4, S-4, R-4, T-4, should be used again in the LIM field, and a REASON Code for the resource area most affected, i.e., "P", "S", "R", "T", should be used in the RLIM field. In the CADAT remark, C-5 should be projected for however long the unit is active, and the projected deactivation date should be shown.

8.3.4.2. Do not project C-4, since in reality the unit will go from C-5 to deactivated status. The C-4 in the CARAT field of the FORECAST set is to prevent an error in the HQ USAF and JCS processors. C-5 can't be used in the CARAT field either, since it equals the ready field of the overall set and the REASON code isn't an "X".

8.5.1.1. **(Added)** GENTEXT remarks must be very thorough and detail explanations of problems affecting measured area levels and overall C-levels in GENTEXT remarks. It is crucial that all units supply sufficient amplification when measured areas are below C-1, the overall status is below C-1, and when the Commander subjectively changes the overall C-level. HQ AIA/CC, HQ USAF, Joint Staff and intermediate headquarters commanders must know what specific problems exist, what is being done by organizations to resolve them, what higher-headquarters assistance, if any, is necessary to correct problems, and how well a unit can fulfill multiple unit type codes (UTCs) and missions if below C-1.

8.5.3.1.5. PERTP remark is to be used for all personnel shortages.

8.5.3.2.3. Compute the percentage of survivability equipment on the number of complete sets authorized and required versus the number of complete sets on hand, not by line item of equipment listed in Table of Allowances (TA 016C). Do not use this percentage to determine the S-level for the equipment and supplies on-hand category. Report authorized versus on-hand percentages in a remark with "RICDA" in label.

8.5.3.4.3. If you have personnel who require small arms training, ensure this is reported in accordance with AFI 10-201, paragraph 8.5.3.4.3. during March, June, September, and December. If your unit uses field ESSA5 in the EQSOHDAT set, report small arms training data in a GENTEXT remark using the TRUTC LABEL. If your unit doesn't use field ESSA5, you can report this data in a remark using either the ESSA5 or TRUTC labels. Refer to AFI 31-207, *Arming and Use of Force by Air Force Personnel*, paragraph 2.4 and 2.5, AFD 16-8, *Arming of Aircrew, Mobility, and Oversea Personnel*, paragraph 5.1 and AIA Supplement 10-403, *Deployment Planning*, paragraph 2.1.3.2.

8.5.3.6.1. **(Added) GENTEXT Remarks.** GENTEXT Remarks dates must have a current date which is formatted YYMMDD and corresponds to the RICDA.

8.5.3.6.2. **(Added)** Office symbol for originator of SORTS reports: All unit SORTS reports are to reflect the Commander as the originator of reports. Correct office symbol in the Plain Language Address (PLA) should look like the following example:

FM 333IS TIMBUKTU AFB//CC//

8.5.3.7. **(Added)** Use the Designed Operational Capability Identifier (DOCID) label in the Air Force Training Data (AFTNGDAT) subset to provide the following remarks: name, office symbol, and defense switched network (DSN) telephone number of the primary and alternate SORTS monitors, and date of current DOC (current review date, if applicable, if DOC does not have a review date use the effective date).

8.6.3.1.1. **(Added): Procedures for C-level Forecasting.** Units will include a 9-month C-level forecast in the CADAT remark as this is the farthest out a unit can accurately forecast in the personnel and training categories based



on the personnel assignment system, i.e., EQUAL, EQUAL PLUS. Currently, for personnel and training, units can only base 12-month C-level forecasts on projected outbounds, which may result in lower projected C-levels.

8.6.3.1.1.1. **(Added)** 12 Month C-level Forecast must be worded to this effect: “12 month Forecast/Cannot accurately forecast in personnel and training due to lack of valid, complete data, but based on available data on outgoing personnel, projected C-level is (state projected C-Level).”

8.6.3.3. **(Added) CARAT and CADAT Forecast.** When providing a CARAT and CADAT in the FORECAST set and a 3-, 6-, 9-, and 12-month FORECAST, you may base projected C-levels on Commander’s assessments. C-level FORECASTs do not have to be based solely on actual figures for the four measured areas. Follow the guidance to delete data from these fields in your SORTSREPAF handbook and use the “?” or delete special character in the CARAT field of the forecast set, then end the set with the end of set marker, “//”. It is not necessary to insert a second “?” in the CADAT field, because the “?” in the CARAT automatically deletes any data found in both the CARAT and CADAT fields from the database. See the following example:

FORECAST/?// (Primary DOC)  
SUBFCAST/?// (Secondary DOC)

8.6.3.4. **(Added) Review Sets.** When submitting REVIEW sets use the UIC for the database you wish to retrieve SORTS data from. To retrieve SORTS data from JCS, use UIC DJJ010. Format for the review set is as follows:

REVIEW/U/TARGET:DJJ010//

**NOTE:** Use only “U” as a classification code (See Attachment 6 for example of database dump).

8.6.3.5. **(Added) Restricted Characters.** Do not use the following restricted characters in GENTEXT REMARKS “,” and “”. These characters are not allowed in USMTF messages.

8.6.3.6. **(Added):** Receipt of report and message processor (RAMP) messages from DISA: RAMP messages should be received within 72 hours of transmitting your report to the JCS. If a RAMP message was not received you must notify your respective intermediate HQs (Air Force Information Warfare Center (AFIWC), 694IG, and National Air Intelligence Center (NAIC) will contact HQ AIA/DOOF). Intermediate HQs will notify HQ AIA/DOOF of non-receipt of RAMP messages. HQ AIA/DOOF will notify intermediate HQs on required actions needed to correct the problem. Only HQ AIA/DOOF will coordinate with DISA. Units should use a review set in your report to receive a database dump for your UIC. The unit has the overall responsibility to ensure reports are transmitted properly and receipt of RAMP message showing the report has been received and processed. Units must ensure RAMP messages are received. The overall responsibility lies with the unit to ensure the report was transmitted properly and the database is updated. See Attachment 5 for example of RAMP message.

LYNN W. WAKEFIELD, Colonel USAF  
Director of Operations

#### 5 Attachments

1. File Transfer Protocol (FTP) Instructions
2. File Transfer of Sorts Reports by the Wing Command Post (CP) Instructions
3. Program Inspection checklist Status Resources and Training Systems (SORTS)
4. Sample Unclassified Sample of Ramp Message (Report Processed Without Errors)
5. Sample Unclassified Sample of Database Dump

### FILE TRANSFER PROTOCOL (FTP) INSTRUCTIONS

A2.1. Using AF SORTS Data Entry Tool (AFSORTSDET) for units scheduled to use SECRET Internet Protocol Router Network (SIPRNET) ONLY to transmit SORTS reports. The following guidance is provided:

A2.1. 1. Ensure the AFSORTSDET program is installed on your SIPRNET terminal

A2.1. 2. After drafting a SORTS report in AFSORTSDET, click on the "File Transfer SORTS Message" button under the "Unit Data" tab. A window will come up with all the pertinent information (local directory, IP Address, Remote Userid, etc.) except the password.

A2.1. 3. Your intermediate headquarters will have the remote system password. Please contact the HQ AIA/DOOF offices on an STU-III, go secure, and ask for the password to input to AFSORTSDET. The password itself is classified SECRET, so keep a record of it in a secure container accredited for SECRET collateral information. Enter the password, in lowercase, in the Remote system password field.

A2.1. 4. In the AFSORTSDET FTP window, click on the SORTS report you want to transmit, it will be located in a scrollable window to the right. Then click on the "SEND" button.

A2.1. 5. Window will come up with information regarding the FTP. Click on the "CONTINUE" button.

A2.1. 6. A "DOS" window will come up with the FTP command to transmit the report from your system to the remote system at DISA. When the transfer is complete, the "DOS" window should disappear. If not, quickly double-click in the top left corner to close it. Your report will have been sent to DISA, and you should receive a Report and Message Processor (RAMP) message via AUTODIN showing the report was received and processed or the report generated an error within 72 hours.

A2.1. 7. If your AFSORTSDET program cannot be installed on your SIPRNET Terminal, provide the SC personnel with the following information to assist you in performing FTP:

A2.1. 7.1. IP Address: 199.114.115.50

A2.1. 7.2. Remote System Userid: afmjcoms

A2.1. 7.3. Remote System Directory: /h/SORTS/data/comms/AFGSORTS

**(NOTE:** If FTP is used to transmit SORTS report, info copies of SORTS report must be sent to HQ AIA/DOOF and applicable intermediate HQs SORTS offices as appropriate via genser message traffic. Info copies must also be sent to applicable functional area office(s) at each level when corresponding measured area is below C-1.)

## FILE TRANSFER OF SORTS REPORTS BY THE WING COMMAND POST (CP) INSTRUCTIONS

A3.1. For transmission of SORTS reports by the Wing Command Post (CP) use the following guidelines:

A3.1.1. Units must inform HQ AIA/DOOF if they will be using the local command post to transmit unit reports.

A3.1.2. HQ AIA/DOOF must be provided the following information:

A3.2.1. Wing CP Unit Designator:

A3.2.2. Wing CP UIC:

A3.2.3. Wing CP DSN:

A3.3. Contact the Wing CP at your location and begin coordinating to have them transmit your reports

A3.4. Draft a formal memorandum of agreement (MOA) upon request from the Wing CP. The MOA should outline what your unit will provide to the Wing CP and what services the Wing CP will offer your organization.

A3.5. Ensure you provide a copy of your current DOC statement and AIA Sup 1 to AFI 10-201, (Current date) to the Wing CP for their reference.

A3.6. Work with the Wing CP to agree on what SORTS product will be supplied to them each month, i.e., SORTS worksheets, Commander's easy-read product, or an MTF-formatted report generated by AFSORTSDET.

A3.7. Establish a process to receive database reviews for your UIC, received and processed messages (RAMP), and error messages from the Wing CP.

A3.8. Provide the Wing CP the name and DSN telephone number of HQ AIA/DOOF SORTS POC for their reference.

A3.9. Notify HQ AIA/DOOF via message traffic when your unit is ready to begin forwarding monthly reports through the CP.

A3.10. If the Wing CP at your location has GCCS/SIPRNET access, you need to ensure you send a finished version of your report via AUTODIN to HQ AIA/DOOF, with info copies to your respective intermediate headquarters, if applicable, and the functional area offices.

A3.11. If the Wing CP does not use GCCS/SIPRNET, you need to provide them plain language addresses (PLA) and routing indicators (RI) you use now for all addressees on your reports. These command posts already have DISA's PLA and RI.

A3.12. Once HQ AIA/DOOF is provided the necessary information listed in paragraph A2.2 – A2.2.3. the SORTS POC will ensure all necessary command reporting organization (CRO) actions are accomplished before you begin reporting through the wing CP.

**(NOTE:** If FTP by Wing Command Post is used to transmit SORTS report, info copies of SORTS report must be sent to HQ AIA/DOOF and applicable intermediate HQs SORTS office(s) as appropriate via genser message traffic. Info copies must also be sent to applicable functional area office(s) at each level when corresponding measured area is below C-1.)

**PROGRAM INSPECTION CHECKLIST STATUS RESOURCES AND TRAINING SYSTEMS (SORTS)****Figure A4.1. Program Inspection Checklist Status Resources and Training systems (SORTS)**

ALL PURPOSE CHECKLIST		PAGE	1	OF	3	PAGES
TITLE/SUBJECT /ACTIVITY/FUNCTIONAL AREA <b>PROGRAM INSPECTION CHECKLIST STATUS OF RESOURCES AND TRAINING SYSTEMS (SORTS)</b>		OPR	DATE			
NO.	ITEM <i>(Assign a paragraph number to each item. Draw a horizontal line between each major paragraph.)</i>					
	A4.1. Has the Commander appointed a primary and at least one alternate SORTS monitor?					
	A4.1.1. Is there an official letter of appointment (LOA)?					
	A4.1.2. Does the LOA match the POC message sent to HQ AIA/DOOF?					
	A4.1.3. Does the DOCID label match the POC message?					
	A4.2. Do you have a copy of AFI 10-201, AIA Supplement 1 to AFI 10-201, and HQ AIA/DOOF policy and guidance messages, and are all procedures and requirements understood?					
	A4.3. How did the Commander choose you to fill this position?					
	A4.3.1. How do you maintain an open line of communication with the Commander?					
	A4.4. Have the SORTS monitors received formal training?					
	A4.5. How are the primary and alternate SORTS monitors involved in the SORTS program?					
	A4.6. Are reports accurate? (Critical Item)					
	A4.7. Are reports timely? (Critical Item)(Refer to AIAI Sup 1 paragraph 3.3.1.1.)					
	A4.8. Does the Commander (or designated representative in the Commander's absence) personally review and sign out each SORTS report?					
	A4.9. How and when is DOC statement reviews accomplished?					
	A4.9.1. Timeline for annual reviews					
	A4.9.2. Procedures for identifying errors					
	A4.9.3. CC signature/date on DOC					
	A4.9.4. Timeline for new Commander reviews					
	A4.9.5. Message traffic forwarded to appropriate command levels					
	A4.10. Is AFSORTSDET program used to compile report?					
	A4.11. How are error messages reviewed and corrections issued?					
	A4.10.1. Is it the current version?					
	A4.11. How are error messages reviewed and corrections issued?					
	A4.11.1. Are systemic fixes made to decrease error rates?					
	A4.12. What training is provided to the SORTS workcenter data handlers, if applicable?					
	A4.12.1. Are data handlers identified in writing?					

**Figure A4.1. Program Inspection Checklist Status Resources and Training systems (SORTS) Continued.**

		PAGE	2	OF	3	PAGES
NO.	ITEM <i>(Assign a paragraph number to each item. Draw a horizontal line between each major paragraph.)</i>					
A4.12.2.	Are data handlers training documented?					
A4.12.3.	Do SORTS workcenter data handlers understand program requirements and C-level triggers?					
A4.13.	Are the following documents on file to prepare C-level data?					
A4.13.1.	DOC Statement					
A4.13.2.	Mission Capability Statement (MISCAP)					
A4.13.3.	Unit Manpower Document (UMD)					
A4.13.4.	UTC Manpower Details (from tasked UTC and DOC Statements)					
A4.13.5.	Minimum Essential Manning Listing (airborne units)					
A4.13.6.	AF SORTS Desire List (from MPF) or locally developed personnel database.					
A4.13.7.	Table of Allowances, if applicable.					
A4.13.8.	UTC Logistics Detail (LOGDET), if applicable.					
A4.14.	Are reports and raw data kept on file for at least 90 days?					
A4.15.	Do you maintain a detailed "how-to" guidance/continuity book, explaining how the SORTS job is accomplished?					
A4.16.	Is a SORTS QC checklist used during report preparation? Does it cover:					
A4.16.1.	Addressees correct?					
A4.16.2.	DTG correct?					
A4.16.3.	Correct data entry code labels and corresponding information?					
A4.16.4.	Text spelling correct?					
A4.16.5.	Declassification time correct?					
A4.16.6.	Correct and timely deletion/update of labels?					
A4.16.7.	Is HQ AIA/DOOF and applicable intermediate HQs SORTS office(s) info addressee on report?					
A4.16.8.	Is applicable functional area office(s) at each level an info addressee if corresponding measured area is below C-1?					
A4.16.9.	Is DOC date in the DOCID label the current review date of the DOC, if applicable or the DOC effective date if no review has been conducted?					
A4.17.	Is a process in place to check for, decipher, and respond to RAMP messages and database dumps?					
A4.18.	Do you prepare flowcharts and review key processes periodically and makes appropriate changes? Show evidence.					

Figure A4.1. Program Inspection Checklist Status Resources and Training systems (SORTS) Continued.

ALL PURPOSE CHECKLIST		PAGE 3 OF 3 PAGES		
TITLE/SUBJECT/ACTIVITY/FUNCTIONAL AREA PROGRAM INSPECTION CHECKLIST STATUS OF RESOURCES AND TRAINING SYSTEMS (SORTS)		OPR	DATE	
NO.	ITEM (Assign a paragraph number to each item. Draw a horizontal line between each major paragraph.)			
	A4.19. Do you conduct program reviews (PR)?			
	A4.19.1. Do newly assigned SORTS personnel conduct PRs within 90 days of assignment?			
	A4.19.2. Are PRs conducted as part of unit self-assessments?			
	A4.20. Do you attend or budget for theater/intermediate headquarters SORTS conferences? Are they used to review and discuss appropriate issues of concern?			
	<b>NOTE: This program inspection checklist is not all-inclusive</b>			

UNCLASSIFIED SAMPLE OF RAMP MESSAGE

Figure A5.1. Unclassified Sample Of Ramp Message (Report Processed Without Errors)

O 031905Z AUG 99  
FM FORSTAT WASHINGTON DC//  
TO HQ AIA KELLY AFB TX//DOOF//  
BT  
UNCLAS  
PASS TO HQ AFIC, KELLY AFB, TX /DOC  
MSGID/SORTSREP//  
SORTUNIT/ANAME:OJCS/UIC:DJJ010/SEQNO:077  
/DTG:031905ZAUG1999/SCLAS:U//  
AMPN/SORTS ERROR MESSAGES//  
AMPN/MESSAGE(S) BELOW RECEIVED AND PROCESSED  
MSG UIC:XXXXXX SEQNO:041 DTG:260916ZJUL99  
BT  
#1967

## UNCLASSIFIED SAMPLE OF DATABASE DUMP

**Figure A6.1. Unclassified Sample Of Database Dump.**

O 271309Z JUL 99  
FM FORSTAT WASHINGTON DC//  
TO (UNIT NAME)//  
BT  
U N C L A S S I F I E D  
PASS TO HQ AFIC, KELLY AFB, TX /DOC  
MSGID/SORTSREPAF//  
SORTUNIT/ANAME:OJCS/UIC:DJJ010/OVRRD:093Y  
/DTG:271309ZJUL1999/SCLAS:U//  
AMPN/SORTS UIC REVIEW//  
RPTDUIC/XXXXXX//  
BIDE/U/A/COAFF:US/UDC:D/ANAME:111 IS/UTC:XXXXX/ULC:CTR/MJCOM:XXXXXX/-  
/MAJOR:Y/REVAL:X/LNAME:AIR FORCE UNIT/SCLAS:U/-//  
RPTNORG/U/A/ARRDT:19980416/RPTOR:XXXXXX/SBRPT:XXXXXX/-/-/-//  
ORGLOCN/U/R/CSERV:F/OPCON:XXXXXX/ADCON:XXXXXX/HOGEO:MBPB/PRGEO:MBPB  
/ACTIV:CM/DFCON:5/-/PUIC:XXXXXX/-/-/-//  
PERSTREN/U/A/TPERS:FC/PEGEO:MBPB/PICDA:19990116/-/AUTH:188/ASGD:123/-/-/-//  
PERSTREN/U/A/TPERS:FE/PEGEO:MBPB/PICDA:19990116/-/AUTH:354/ASGD:324/-/-/-//  
OVERALL/UA/RICDA:19990726/TREAD:72HRS/READY:1/-/-/-//  
PERSONEL/PRRAT:1/-//  
EQSUPPLY/ESRAT:1/-//  
EQCONDN/ERRAT:1/-//  
TRAINING/TRRAT:1/-//  
LABEL/UA/LABEL:CADAT//  
GENTEXT/RMK/990726 3 MONTH FORECAST/C1/NO EXPECTED PROBLEMS  
6 MONTH FORECAST/C1/NO EXPECTED PROBLEMS  
9 MONTH FORECAST/C1/NO EXPECTED PROBLEMS  
12 MONTH FORECAST/CANNOT ACCURATELY FORECAST IN PERSONNEL AND TRAINING  
DUE TO LACK OF VALID COMPLETE DATA, BUT BASED ON AVAILABLE DATA ON  
OUTGOING PERSONNEL PROJECTED RATING IS C1  
(AFSORTSDet 1.3.8.2)//  
LABEL/U/A/LABEL:RICDA//  
GENTEXT/RMK/990726 MOBILITY BAGS CBD  
A-BAGS(GENERAL USE) AUTH:44 ON-HAND:42  
B-BAGS(COLD WX) AUTH:24 ON-HAND:24  
C-BAGS(NON-AIRCREW) AUTH:44 ON-HAND:12//  
AFPRTNG//  
AFPERDAT/UC/DOCNR:1/DOCID:VM34/PERTP:100/TPAUTH:40/TPASG:71  
/TPAVL:71/PERTC:100/CPAUR:40/CPASG:40/CPAVL:40//  
AFTNGDAT/U//DOCNR:1/DOCID:VM34/TRUTC:100/TMTHD:C/-/-/-/TRSA:1/-  
/TRSA:2/-/TRSA:3/-/TRSA:4/-/TRSA:5/-//  
LABEL/U/A/LABEL:DOCID//  
GENTEXT/RMK/990625 SORTS PRIMARY IS SSGT SORTS, ALTERNATE IS MSGT  
DOE, 111 IS/OPO, DSN 123-1234, UNCLAS FAX IS 123-1233, DOC DATE IS 980615//  
LABEL/U/A/LABEL:TRUTC//  
GENTEXT/RMK/990625 AFPD 16-8  
SMALL ARMS TRAINING REQUIRED: 76  
SMALL ARMS TRAINING RECEIVED: 76  
M-16 REQUIRED/AVAILABLE: 28/28  
5.56 ROUNDS REQUIRED/AVAILABLE: 1680/1680  
9MM REQUIRED/AVAILABLE: 22/22  
9MM ROUNDS REQUIRED/AVAILABLE: 360/360//  
AFEQUIP//  
EQSOHDAT/UC/DOCNR:1/EQSEE:100/EQSSE:100/-/-/-/ESSA:1/100/ESSA:2/100  
/ESSA:3/-/ESSA:4/100/ESSA:5/-/ESSA:6/-/ESSA:7/-/ESSA:8/-/ESSA:9/-//

**Figure A6.1. Unclassified Sample Of Database Dump Continued.**



EQCONDAT/U/C/DOCNR:1/EQREE:100/-/-/ERSA:1/-/ERSA:2/-/ERSA:3/-  
/ERSA:4/-/ERSA:5/-/ERSA:6/-/ERSA:7/-/ERSA:8/-//  
RPTDUIC/XXXXXX//  
BIDE/U/A/COAFF:US/UDC:D/ANAME:111 IS/UTC:XXXXXX/ULC:CTR/MJCOM:XXXXXX/-  
/MAJOR:Y/REVAL:X/LNAME:AIR FORCE UNIT/SCLAS:U/-//  
RPTNORG/U/A/ARRDT:19980416/RPTOR:XXXXXX/SBRPT:XXXXXX/-/-/-//  
ORGLOCN/U/R/CSERV:F/OPCON:XXXXXX/ADCON:XXXXXX/HOGEO:MBPB/PRGEO:MBPB  
/ACTIV:CM/DFCON:5/-/PUIC:XXXXXX/-/-/-//  
PERSTREN/U/A/TPERS:FC/PEGEO:MBPB/PICDA:19990116/-/AUTH:188/ASGD:123/-/-/-//  
PERSTREN/U/A/TPERS:FE/PEGEO:MBPB/PICDA:19990116/-/AUTH:354/ASGD:324/-/-/-//  
OVERALL/U/A/RICDA:19990726/TREAD:72HRS/READY:1/-/-/-//  
PERSONEL/PRRAT:1/-//  
EQSUPPLY/ESRAT:1/-//  
EQCONDN/ERRAT:1/-//  
TRAINING/TRRAT:1/-//  
LABEL/C/A/LABEL:CADAT//  
GENTEXT/RMK/990726 3 MONTH FORECAST/C1/NO EXPECTED PROBLEMS  
6 MONTH FORECAST/C1/NO EXPECTED PROBLEMS  
9 MONTH FORECAST/C1/NO EXPECTED PROBLEMS  
12 MONTH FORECAST/CANNOT ACCURATELY FORECAST IN PERSONNEL AND TRAINING  
DUE TO LACK OF VALID COMPLETE DATA, BUT BASED ON AVAILABLE DATA ON  
OUTGOING PERSONNEL PROJECTED RATING IS C1  
(AFSORTSDET 1.3.8.2)//  
LABEL/U/A/LABEL:RICDA//  
GENTEXT/RMK/990726 MOBILITY BAGS CBD  
A-BAGS(GENERAL USE) AUTH:44 ON-HAND:42  
B-BAGS(COLD WX) AUTH:24 ON-HAND:24  
C-BAGS(NON-AIRCREW) AUTH:44 ON-HAND:12//  
AFPERTNG//  
AFPERDAT/U/C/DOCNR:1/DOCID:VM34/PERTP:100/TPAUTH:40/TPASG:71  
/TPAVL:71/PERTC:100/CPAUR:40/CPASG:40/CPAVL:40//  
AFTNGDAT/U/C/DOCNR:1/DOCID:VM34/TRUTC:100/TMTHD:C/-/-/-/TRSA:1/-  
/TRSA:2/-/TRSA:3/-/TRSA:4/-/TRSA:5/-//  
LABEL/U/A/LABEL:DOCID//  
GENTEXT/RMK/990625 SORTS PRIMARY IS SSGT SORTS, ALTERNATE IS MSGT  
DOE, 111 IS/OPO, DSN 123-1234, UNCLAS FAX IS 123-1233, DOC DATE IS 980615//  
LABEL/U/A/LABEL:TRUTC//  
GENTEXT/RMK/990625 AFPD 16-8  
SMALL ARMS TRAINING REQUIRED: 76  
SMALL ARMS TRAINING RECEIVED: 76  
M-16 REQUIRED/AVAILABLE: 28/28  
5.56 ROUNDS REQUIRED/AVAILABLE: 1680/1680  
9MM REQUIRED/AVAILABLE: 22/22  
9MM ROUNDS REQUIRED/AVAILABLE: 360/360//  
AFEQUIP//  
EQSOHDAT/U/C/DOCNR:1/EQSEE:100/EQSSE:100/-/-/-/ESSA:1/100/ESSA:2/100  
/ESSA:3/-/ESSA:4/100/ESSA:5/-/ESSA:6/-/ESSA:7/-/ESSA:8/-/ESSA:9/-//  
EQCONDAT/U/C/DOCNR:1/EQREE:100/-/-/ERSA:1/-/ERSA:2/-/ERSA:3/-  
/ERSA:4/-/ERSA:5/-/ERSA:6/-/ERSA:7/-/ERSA:8/-//  
DECL/20030727//  
BT  
#0531

(CLASSIFICATION MARKING WILL VARY – THIS IS NOTIONAL ONLY)